



St. Albert Community League

17 Perron Street
St. Albert, Alberta T8N 1E5

COMMUNITY LEAGUE

(780) 460-7812

Minutes

Board Meeting Feb. 8, 2011

Contract Manager
Anne Tansley
2010 Board President
Vic Charlton
Vice-President
Cliff Carter
Secretary
George Valan
Treasurer
Mike Clulow
Directors
Bentley Barr
Terri Barr
Claude Carignan
Deanne Doucette
Linda Flannery
Cameron MacKay

Attendees: 3 Board members, 2 Directors

1. Standing Items

- I. **Agenda Approval – Lynda added Spring dance budget, Volunteers and Liquor Insurance to the agenda. Michael moved that the agenda be approved as amended. Lynda seconded. Carried.**
- II. **Apologies – none**
- III. **Approval of minutes of the last meeting. Lynda moved to accept the minutes of the last meeting. Michael seconded, Carried.**
- IV. **Treasurer’s Report – Michael moved that the monthly summary be accepted as circulated and that the cheque summary and deposit report be accepted as information. Lynda seconded. Carried. Members reviewed a draft of the financial report for the year.**
- V. **Committee Reports**

A. Membership Committee – No Report

B. Events Committee – Lynda provided the final report for the New Year’s Dance

- i. **Lynda suggested that hall user groups actively promote involvement in SACL and it’s events.**
- ii. **Lynda provided a budget and report regarding a Spring Dance to be held on March 19, 2011. The only outstanding detail was which option to use to provide food service for the event. Two options were brought forward..one to use volunteers to make the food and the other was to use the caterer for \$150 more (at cost to her). There is very little difference in the menu. George moved that we use the caterer. Michael seconded. Carried. The events committee suggested**



that memberships be included in the entry price for the dance. Members would get a discount on future events. This was agreed, and pricing left to the committee.

- VI. **Fund Raising Committee – A report needs to be completed for the grants we received for the kitchen upgrade. We have not applied for other grants as yet. We are expecting to receive our share of the pool for the Casino worked in December before the end of February.**
- VII. **Property Management Committee –**
- A. **Manager’s Report- Some ceiling tiles in the main hall need to be replaced due to leakage as a result of ice build up as heat tapes used to melt ice build up had been unplugged and did not operate when the breaker was turned on.**
 - B. **Property Repair Priorities – It was suggested that we landscape along the front of the hall to improve drainage, and redo the front lawn and perhaps add flowers along the building as a good neighbour gesture being the city is using the area in front of the hall as a starting place for the founders walk for the 150 Year Anniversary. Expected cost about \$1,000. Discretion left to property committee.**
- VIII **Volunteers – Clean up requirements after SACL events should be discussed with the hall manager so that we insure that the hall ready for the next user. It was suggested that details be written down to avoid confusion. Clean up primarily pertains to clearing and cleaning floors in areas used during your event including the hall, bar, kitchen, entrances and washrooms. Flexibility for clean-up will be given to SACL event volunteers where possible. Removal of wall decorations can be left for a more convenient time.**
- IX **Liquor Event Insurance – The insurance requirements for holding events where liquor is served was discussed. Michael will follow up with our present insurance provider to see if what is required to add this to our policy.**
- X **AGM- Saturday, March 26, 2:00 PM has been set for the Annual General Meeting. George is to send notifications to members.**
- A. **Nominations Committee- Vic is to follow up in requesting members to look after nominations for the various positions that need to be filled at the AGM. These include**



St. Albert Community League

17 Perron Street
St. Albert, Alberta T8N 1E5

COMMUNITY LEAGUE

(780) 460-7812

Minutes

President for 1 year, Secretary for 1 year (to fulfill the transition to the new bylaws); Vice President and Treasurer positions need to be filled for a 2 year term; 4 Director positions are due and one Director vacancy needs to be filled. Only members can vote so we will have a sign up table at the meeting!

XII Meeting adjourned at 8:15 PM.